

Board of Directors Meeting Minutes

Date: Friday November 11, 2011: 12:00 pm – 1:00 pm

Location: Engberg Anderson 320 E. Buffalo Street Milwaukee, WI 53202

Present:

Kurt Zimmerman	- President
Matthew Edwards	- Vice President
Heather Cook Elliott	- Treasurer
Lyssa Olker	-Secretary
Randy Morrison	- Past President
Karen Plunkett Muenster	- Director at Large
John Holz	- Director at Large
Andy Malanowski	- Emerging Professionals Comm. Chair
Carlos Maldonado-Cruz	-Communications

Not Present:

Bill Babcock	-AIA Wisconsin
Kevin Donahue	- Historic Resources Chair
Mike Fortuna	- Design Committee Chair
Gil Snyder	- Director at Large
Andrew Alden	- On Wheels Chair
Katie Lynn Kimes	- AIAS Liaison
Erik Schloedl	- Sustainable/COTE Comm. Chair
Mitch Ptacek	- AIAS President
Kate Edwards	- Young Architects Forum
George Wagner	-Historic Milwaukee
Anna-Marie Oppenorth	-Historic Milwaukee
Bob Greenstreet	-UW-M SARUP
Karen Wolfert	

Responsibility

1. Welcome and Introductions

- a. AIAM Vice President Matthew Edwards called the meeting to order.

2. Review and Approve 2nd Quarter BOD Minutes

- a. Randy motions to approve the 2nd Quarter meeting minutes, John seconds, all in favor.

3. Calendar

- a. December 1 Annual Member Recognition Event
- b. December 2 Secretary and Treasurer training
- c. December 7 AIAG +AIAM 20/20 event
 - i. 4 Presenters need to be solicited. Possible presenters include John Korom, Dennis Manly, Kyle Talbott, Mo Zell & Karl Wallick.
- d. February – construction law seminars
- e. December 28 Forum is looking to send 20 students. AIAM will sponsor \$700 in the form of scholarships to be determined with AIAS.

BOARD OF DIRECTORS 2011

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Treasurer

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- f. November 17. Tour of Moderne. 3:45 check-in. Happy Hour to follow Carlos tour.
- g. The AIAM calendar should post any event that provides AIA learning units.
- h. Tabs are to be added/revise on the AIAM website to include:
 - i. Community Outreach
 - ii. Continuing education
 - iii. 'COTE' to be revised to 'sustainability' and will include information about green associates.

4. AIA Milwaukee Board Elections

- a. Current officers (Matthew, Heather and Lyssa) – all current officers would like to remain on the board. Matthew will automatically advance to the position of president. Lyssa will run un-opposed for the position of treasurer. Heather will be added to the ballot for the Vice President position.
- b. Secretary nominations. Two names were brought forward for the secretary position: Eric Shoedel and Karen Wolfert.
- c. Director Nominations. All 3 positions are currently open. The board discusses the idea of creating staggered terms. John Holz notes that he would like to stay on for an additional year. Kurt motions to extend the Director at Large position for John Holz one year to create a staggered term. Matthew seconds. All in favor. Nominations for the open positions include Randy Morrison, Karen Wolfert, Kristine Scott-Thomson and Gil Snyder. It was noted that there is a strong preference to have someone from SARUP serve as a director.

5. Member Recognition Event

- a. City Hall was selected as the venue for the event. Karen Plunkett Muenster will make the reservation and follow up with requirements for the venue.
- b. Kurt Zimmerman will coordinate the catering
- c. Acknowledgements are to be provided for AIA fellows, gold award winners, etc. A board will also be put together to recognize those who have recently been elevated from AIA Associate to AIA. John Holz will coordinate printing and mounting the board.

Karen
Kurt
John

6. Boys and Girls Club

- a. Presentation on the Architectural profession. There are currently 6 programs participating. AIA is looking for more involvement/volunteers and possibly financial assistance. It was noted that this is a particularly good opportunity for students looking to fulfill their volunteer credits and IDP participants looking to fulfill the volunteer requirements.
- b. AIAM shall register itself with UWM as a certified volunteer provider.

7. Other Business

- a. AIAM needs to coordinate IDP credits and UWM certifications for construction tours.
- b. 46 votes are needed for the board elections. Board members need to secure proxies.
- c. Karen Plunkett Muenster noted an available grant for \$2500. Since this is a matching grant, it was decided that the discussion would be pushed to next year's budget conversation as the money was not included in this year's budget.
- d. Andy Malanowski reported on the development of the inaugural AIA Milwaukee Emerging Professionals Design Competition slated to be launched in the spring of 2012. The site is across from the Intermodal Station and the competition is open to EPs and students. Carlos to work out digital submittal process. Andy is working to secure sponsorship, possibly with Stone Creek Coffee, and prizes.

Kurt
John Holz

Next BOD Meeting: To Be Determined

This is the writer's understanding of items discussed and decision reached. If there are any modifications or additions, please transmit them in writing to the author within five business days.

Respectfully submitted,

Approved by,

**Lyssa Olker, AIA
AIAM Secretary**

**Kurt Zimmerman, AIA
AIAM President**

Copy to:

Robert Greenstreet	- UWM Dean of UWM SARUP
Gil Snyder	- Director at Large
Bill Babcock	- AIAW Executive Director
Mary Orella	-AIAW Staff
Brenda Taylor	-AIAW Staff

ALL previously listed as present and not present.